Please ensure that this bulletin is shared with your whole team

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FREE ENTITLEMENT – Disability Access Fund (DAF)

When clicking **Nominated for DAF** against a child record on the Provider Portal, you are also required to submit a copy of the child’s Disability Living Allowance (DLA) award letter. Scanned copies can be emailed to fee@cheshireeast.gov.uk.

We have received a significant increase in settings claiming DAF, to ensure you receive the funding please provide a copy of the DLA award letter by **Friday 26 January 2018**. If we have not received this document by the deadline we will assume the Nominated for DAF button was clicked in error.

**Name:** Tilly Test  **DOB:** 23-Nov-2014

<table>
<thead>
<tr>
<th>Funding Details</th>
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<tbody>
<tr>
<td><strong>Start Date</strong></td>
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<td><strong>End Date</strong></td>
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<td><strong>Weeks Attended in Term</strong></td>
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<td>Present during Census</td>
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<td>Attends Two Days or More</td>
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<td>Nominated for DAF</td>
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**Contact:**  ☏ 01270 685888 FEEE Team  
Email: fee@cheshireeast.gov.uk

**Audience:** All FEEE providers

**Purpose:** For action
# Making Sense of your Early Years Data

This termly cluster will provide an opportunity for your setting to analyse and interpret your early years data to ensure that all children make effective progress.

Please bring an overview of your 2, 3 and 4 year old data (as appropriate) and 3 examples of learning journeys or profiles, we will be providing a moderation session focusing on the Communication and Language aspect of Listening and Attention; 1 profile for a child achieving age relation expectations; 1 for a child not achieving age related expectations; 1 for a child exceeding age related expectations (please ensure you have permission from parents to share the learning journeys/profiles).

We will also provide training based on the REAL (Raising Early Attainment in Literacy) materials to provide your settings with strategies and interventions to support and develop children’s Communication & Language, focusing on boy’s reading (max 2 practitioners per setting).

For more information and to book a place;

[https://online.cheshireeast.gov.uk/EarlyYearsShortCourses/ProviderLogin.aspx](https://online.cheshireeast.gov.uk/EarlyYearsShortCourses/ProviderLogin.aspx)

| Audience: | All providers |
| Purpose: | For information |

**Contact:** 📞 Early Years and Childcare Team 01625 374182  
Email: earlyyearsandchildcareteam@cheshireeast.gov.uk

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### Update your SEND Training and Experience on the Provider Portal

Please update all your SEND training and experience on the provider portal, to ensure your details are accurate and up to date. This will ensure all your services can be viewed by parents and carers who are looking for providers experienced in SEND.

| Audience: | All providers |
| Purpose: | Update of information |

**Contact:** 📞 Family Information Service 0300 123 5033  
Email: FIS.East@cheshireeast.gov.uk
Secondment Opportunity for Special Educational Needs Co-ordinators (SENCOs)

The Cheshire East Special Educational Needs and Disability (SEND) Service is looking for 4 SENCOs to join the team on a part-time basis, potentially 2-3 days per week.

The SEND Service
The SEND service consists of a number of different teams. The SEND team coordinates and manages the statutory education, health and care needs assessments process across Cheshire East. Specialist teams, such as the Educational Psychology Service, the Sensory Inclusion Service and the Cheshire East Autism Team (CEAT), provide specialist advice and support to educational settings in order to assist in identifying and supporting children and young people with SEND.

0-25 SEND Partnership
The seconded SENCOs will be a key part of our 0-25 SEND Partnership. This multi-agency partnership is responsible for driving improvements in local SEND processes and practice through a number of dedicated work streams. Recent developments include the Toolkit for SEND, the SEND Strategy, plus the SEND Sufficiency Statement and the resulting 3 year Provision Plan.

The Scope of the Role
We are looking for enthusiastic and highly motivated individuals who want to develop and embed new ways of working with children and young people with SEND and their families. You will contribute towards ensuring quality inclusive provision across Cheshire East. This is an opportunity to gain experience of working at a strategic, multi-agency level across education, health and care, enabling you to develop your knowledge and understanding of inclusion and best practice within settings that are different to your own, including specialist provision and different phases, and across the authority, whilst continuing to maintain your links with an educational setting. You will be working alongside the Inclusion and Quality Officer. There will be opportunities to support a range of SEND improvement activities, including:

- Working with local educational settings to embed the new Cheshire East Toolkit for SEND
- Quality Assurance for SEND – including monitoring and learning from complaints and compliments and working to implement a Quality Assurance framework
- Scoping and development of a Behaviour Support Service
- Moderation of SEN Support and EHC Plans
- Further development of the Autistic Spectrum Condition pathway

Desirable knowledge and personal skills
You will be enthusiastic about improving outcomes for children and young people, and have a ‘can do’ attitude. You will be able to work to tight deadlines, have excellent organisational skills and be attentive to detail.

The posts are available on a temporary basis for 12 months in the first instance and are open to all SENCOs working with children and young people at any age group within the 0-25 age range.
All applicants will require permission from their Headteacher/Manager. To register an expression of interest, submit a statement of intent (no more than 2 sides of A4) via e-mail to SENDpartnerships@cheshireeast.gov.uk by 5pm on Wednesday 7th February demonstrating (with examples where possible):

- Your current and previous experience in a SENCO role
- What skills you can offer to the team
- Your experience in the role and how that makes you suitable for the secondment
- How you have implemented the Toolkit for SEND into your school(s) or setting(s), including how have you disseminated information to staff
- Your initial feedback on the Toolkit for SEND, including suggestions for improvements if applicable

Email: SENDpartnerships@cheshireeast.gov.uk