

14 September 2026

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Bulletin Number 3 – 2026/27 14 September 2026

The weekly School Bulletin is produced by the School Governance & Liaison Service:
schoolbulletin@cheshireeast.gov.uk

1. Strategic Information and Actions

1.1 Admission Arrangements: Review of Policies, Consultation and Determination for 2028-29 academic year

Content	Audience	Purpose
Governing Boards and Academy Trusts of schools which are their own admission authority are advised to review their admission arrangements. Details on what is required for consultation purposes, and what should and could be contained in school policies is contained in the School Admissions Code. Consultation period is 01 October 2026 to 31 January 2027 and must run for a minimum of 6 weeks. Once admission arrangements are finalised, they must be determined by 28 February 2027. Please see paragraph 1.1 -1.54 of the School admissions code 2021 (publishing.service.gov.uk) for information about determining admission arrangements. Link - School admissions code 2021 (publishing.service.gov.uk)	Governing Bodies and Headteachers	Information & Action

Contact: School Admissions Team: admissions@cheshireeast.gov.uk

1.2 Updated: Cheshire East Toolkit for Inclusion

Content	Audience	Purpose
The Cheshire East Toolkit for Inclusion Has Been Refreshed! You told us the Toolkit for Inclusion needed updating, so we've made some changes to help you find the information you need more quickly and easily. The Toolkit is still available through "Supporting SEND in Education", but it now features three clear colour-coded sections: • Toolkit for Inclusion: The Graduated Approach. <i>Access the Toolkit sections and guidance materials.</i> • Paperwork and Guidance Documents: SEN Support <i>Find the new and updated SEN Support proformas and supporting guidance.</i> • Paperwork and Guidance: Complex and Specialist Needs <i>Access information about EHC Needs Assessment referrals and the new Needs Assessment Portal.</i> We're continuing to develop and improve the page, with more updates planned soon. We hope the new layout makes it easier for everyone to navigate and access key information. We'd love to hear your feedback. Please send any comments or suggestions to inclusionqualityteam@cheshireeast.gov.uk Link: https://www.cheshireeast.gov.uk/livewell/local-offer-for-children-with-sen-and-disabilities/education/supporting-send-in-education/send-toolkit/cheshire-east-toolkit-for-inclusion.aspx	All Schools	For Information

Contact: Andrea Phelps-Brown: andrea.phelps-brown@cheshireeast.gov.uk

1.3 Free School Meals (FSM) Update

Content	Audience	Purpose
Following the end of transitional protection for Free School Meals (FSM) on 31 August 2026, all existing FSM awards were reviewed and rechecked before the start of the new academic year. <u>New FSM Categories</u> From 01 September 2026, eligible pupils will fall into one of two categories: <u>Targeted Free School Meals</u> Pupil receives Free School Meals and School receives Pupil Premium funding. Applies to households receiving: • <i>Income-related Employment and Support Allowance (ESA)</i> • <i>Universal Credit with net monthly earnings below £616.67</i> • <i>Guaranteed Pension Credit</i> • <i>Support under Part VI of the Immigration and Asylum Act 1999</i> <u>Expanded Free School Meals</u> Pupil receives Free School Meals only; no Pupil Premium funding is awarded. Applies to households receiving Universal Credit with net monthly earnings above £616.67. All pupils receiving FSM before the summer holidays were automatically rechecked on 26 August 2026. Eligible pupils should now be recorded as either Targeted FSM or Expanded FSM. <u>New Applications</u> Parents and carers who believe their child may be eligible, but are not currently receiving FSM, should apply through the Parent Portal: Apply for Free School Meals <u>Communication with Parents and Carers</u> Parents and carers were not contacted directly following the recheck exercise. This was due to concerns that contact details held on older applications may no longer be accurate, creating a potential risk of data protection breaches. We apologise for the delay in sharing this information with schools. Delays in the release of new bulk-checking functionality	All	For Information

significantly affected application processing at the start of the academic year, and resources were prioritised towards ensuring applications and eligibility checks were completed as quickly as possible.

Ever 6 FSM

Pupils who are currently eligible for FSM, or who have been eligible at any point during the last six years, remain part of the **Ever 6 FSM** cohort used for disadvantage funding and accountability purposes.

Under the new arrangements, Ever 6 FSM status will be based on **Targeted FSM** eligibility. Pupils who lose entitlement following the end of transitional protection will remain within the Ever 6 FSM cohort and will continue to attract disadvantage funding through Pupil Premium and the National Funding Formula.

Pupils Without an FSM Category

We have completed a review of more than **1,500 pupils** who did not have an FSM category assigned.

Schools have already been notified where pupils were found to no longer qualify for FSM. If your school did not receive a notification, a copy of the letter issued to parents/carers is available on request.

Following this review, the only pupils who should not have an assigned FSM category are those eligible under the **No Recourse to Public Funds (NRPF)** scheme. These pupils should be recorded as **Targeted FSM**.

If you have any pupils recorded as receiving FSM who do not have an FSM category assigned, please contact FreeSchoolMeals@cheshireeast.gov.uk so that we can investigate further.

Link: <https://live-chesheast.cloud.contensis.com/pdf/schools/bulletins/document-s-for-bulletins-2026/september/free-school-meals-ended-letter.pdf>

Contact: FreeSchoolMeals@cheshireeast.gov.uk

1.4 REMINDER: Updated: Critical Incident Points of Contact – Business Continuity

Content	Audience	Purpose
The Local Authority has updated its summary of key contacts for situations where there is the need for schools to progress an emergency situation. The attached information sheet provides the contact points for various scenarios and has been kept to a simple one-sided summary for ease of display in school. Please note, certain levels of support will be determined through buy-back traded services, but we would always look to support any school when there are challenging situations to manage. We hope this summary proves useful – if you feel there is anything missing, please let us know. Link: https://live-chesheast.cloud.contensis.com/pdf/schools/bulletins/documents-for-bulletins-2026/september/business-continuity-cirt-sept26-2.0.pdf	Schools	For Information

Contact: School Governance: schoolgovernance@cheshireeast.gov.uk

 03001 235036

2. Training and Wider Development Opportunities

2.1 Effective use of Governor Visits: 29 September 2026

Content	Audience	Purpose
Places are available on our 'Effective use of Governor Visits' training on Tuesday 29 September 2026, 6:00pm – 7:30pm via MS Teams. Feedback and learning from governor visits allow the governing board to monitor how their strategy is being implemented and helps to identify strengths and areas for development. Visits also help to raise the profile of the board and provide governors/trustees with valuable insight into school life and culture. This session helps governors understand not only how important their visits are in getting to know their school, but also how their visits can be structured and hence how they can add value and impact to their governance. Key areas covered: • <i>What the DfE and Ofsted guidance say about governor visits</i> • <i>What are Link Governors and what should they be doing</i> • <i>What are learning walks?</i> • <i>How can governor visits add value to the governing board's work</i> • <i>What questions should link governors ask when they visit school</i> • <i>What good practice looks like</i> Please consider whether this training would be valuable for members of your board to attend. This course is free to schools and academies that have purchased CPD Training and Development for Governors via ChESS Hub. For non-purchasing schools/academies, the charge for this course is £75 per delegate. For further details, or to book your place, please go to the 'Training' tab in GovernorHub or email schoolgovernance@cheshireeast.gov.uk	Headteachers Chairs of Governors/ Trustees	CPD for Governors

Contact: School Governance: schoolgovernance@cheshireeast.gov.uk

☎ 03001 235036

2.2 SENCO Development Days: 05 & 06 October 2026

Content	Audience	Purpose
SENCO Development Days <i>(These are both full days)</i> South: Monday 5 October – Reaseheath College SENCo Development Day - South – Fill in form North: Tuesday 6 October – Oakenclough Family Hub Wilmslow SENCo Development Day - North – Fill in form Link: https://live-chesheast.cloud.contensis.com/pdf/schools/bulletins/documents-for-bulletins-2026/september/senco-poster.pdf	SENCOs	For Information & Action

Contact: Sarah Clough: Sarah.Clough@cheshireeast.gov.uk

2.3 Safer Recruitment Training: 07 October 2026

Content	Audience	Purpose
Education HR Consultancy are running a Safer Recruitment training course on: • Date: Wednesday 7 October 2026 • Time: 9:30am - 4:00pm • Venue: Holmes Chapel Comprehensive School The course fee is £80 for buy-back customers and £140 for non-buy-back schools/academies. The cost covers training materials and refreshments. Places can be booked via ChESS	Governing Boards, Headteachers, School Business Managers	For Information

Contact: Nuala Hadden: deanhadden@cheshireeast.gov.uk

☎ 07885 189279

2.4 Educational Visits Coordinator (EVC) training

Content	Audience	Purpose
It is recommended that all newly appointed EVC's complete appropriate training and those in post refresh their training at least every 3 years. Nationally certified by the Outdoor Education Advisory Panel (OEAP), this course covers the management checks, procedures and statutory requirements relating to all educational visits and Learning outside the Classroom activities - ensuring that schools meet the recommendations and requirements set out by the DfES, HSE, Local Authority and School employers. The training ensures that schools meet their statutory requirements, shares best practice, and covers: • Health and Safety of Educational Visits • Management check and procedures recommended by DfE and HSE • Understanding of legal requirements • Roles and responsibilities • Risk benefit assessment and management • National guidance and local authority policy and guidance <u>Educational Visits Coordinator training:</u> • Tuesday 13 October 2026, 9:30am – 3:30pm • Tuesday 23 February 2027, 9:30am – 3:30pm • Tuesday 27 April 2027, 9:30am – 3:30pm All the above courses are held at Holmes Chapel Comprehensive School and include food/refreshments. <u>Educational Visits Coordinator Update training:</u> • Monday 30 November 2026, 3:30pm – 5:30pm online. • Monday 01 March 2027, 3:30pm – 5:30pm online. • Monday 07 June 2027, 3:30pm – 5:30pm online. For further information and/or to book on the above sessions, please visit ChESS.	All school and academy Headteachers / Principals, other senior leaders, Educational Visit Coordinators	For Information & Action

Contact: School Governance: schoolgovernance@cheshireeast.gov.uk

☎ 03001 235036

2.5 Upcoming Health & Safety and First Aid training courses

Content		Audience	Purpose
PLEASE BOOK via ChESS HUB		Headteachers, Site Maintenance Officers, Caretakers and First Aiders	To gain an accredited qualification in Health and Safety / First Aid
Course details	Venue & date 2026		
First Aid at Work Re-qualification (2 day) course £125 per delegate THIS COURSE IS FOR TREATING ADULTS (age 16+)	Municipal Buildings Crewe Tuesday 29 & Wednesday 30 September		
IOSH Managing Safely (3 day) course 09:00 to 17:00 each day 1 place left £225 per delegate	Municipal Buildings, Crewe Mon 21, Tues 22 & Mon 28 September		
Paediatric First Aid (blended-learning) (6 hours e-learning and 6 hours face-to-face training) £104 per delegate THIS COURSE IS FOR TREATING INFANTS & CHILDREN (ages 0 to 16)	Macclesfield Town Hall Wednesday 7 October Municipal Buildings, Crewe Tuesday 13 October		
Emergency First Aid at Work £63 per delegate THIS COURSE IS FOR TREATING ADULTS (age 16+)	Macclesfield Town Hall Thursday 5 November		
IOSH Managing Safely (3 day) course 09:00 to 17:00 each day £225 per delegate	Municipal Buildings, Crewe Thurs 12, Fri 13 & Fri 20 November		
First Aid at Work (blended-learning) (6 hours e-learning and 12 hours face-to-face training) £137 per delegate THIS COURSE IS FOR TREATING ADULTS (age 16+)	Macclesfield Town Hall Monday 30 November and Tuesday 1 December		
Course times – 09:30 to 16:30 unless otherwise stated			

Contact: Diane Owen, Corporate Health & Safety Team: dianek.owen@cheshireeast.gov.uk

2.6 EYES Establishment Portal Training Sessions

Content	Audience	Purpose
The School Admissions team would like to offer schools the opportunity to have some training on the September 2027 applications process. The sessions are aimed at Admissions Officers, Headteachers, Senior Leaders and Administrators/Bursars who have access to the Establishment Portal and take part in the admissions process for round applications. We have scheduled them in line with our key dates for when schools will need to start putting in their criterion. We will be doing two sessions for primary and two sessions for secondary. You can register for the sessions by clicking the links below. Secondary Schools 09 November 2026 – 2:00pm – 3:00pm Register Here 12 November 2026 – 10:00am – 11:00am Register Here Primary Schools 08 February 2027 – 2:00pm – 3:00pm Register Here 11 February 2027 – 10:00am – 11:00am Register Here If you need help registering for the event, please contact School Admissions (admissions@cheshireeast.gov.uk) including the details of the session you wish to attend. A link to your chosen session will be sent to you.	Primary and Secondary schools	Information and action

Contact: admissions@cheshireeast.gov.uk

2.7 ELSA and MeLSA training and supervision on ChESS Hub

Content	Audience	Purpose
Emotional Literacy Support Assistant (ELSA) is an evidence-based initiative that includes professional training in specific areas relating to emotional literacy and wellbeing, and ongoing supervision. ELSA training is now available to book on ChESS Hub through the Educational Psychology Service (EPS) page. • Early Years ELSA - running in the Spring Term • School Age ELSA - running in the Autumn Term and Spring Term • Preparing for Adulthood ELSA - running in the Spring/Summer Term Mediating Learning Support Assistant (MeLSA) is a psychological evidence-informed approach to supporting the cognition and learning needs of pupils. MeLSA training is available to purchase via the EPS page on ChESS Hub. The course begins in November 2026. Supervision packages for those continuing as an ELSA (https://chesshub.co.uk/T303175) and/or MeLSA (https://chesshub.co.uk/T304770) are also available to purchase. Link: https://www.chesshub.co.uk/Page/23328	All Schools, Academies and MATs	For Information & Action

Contact: Traded EP Service: Traded.EpService@cheshireeast.gov.uk

2.8 Positive Handling Training from Cornerstone Academy

Content	Audience	Purpose
Cornerstone Alternative Education is pleased to offer Positive Handling training to schools across Cheshire East. Delivered by experienced practitioners, this practical training focuses on de-escalation techniques, understanding behaviour, reducing risk and ensuring staff are confident in responding safely and appropriately when incidents occur. Training can be delivered as a twilight session at your school and can accommodate up to 24 staff members per course, making it a cost-effective solution for whole teams. For further information or to discuss your requirements, please contact: admin@cornerstoneap.org Link: https://cornerstoneap.org/	Primary/ Secondary Schools	For Information

Contact: Declan Coxon: d.coxon@cornerstoneap.org

☎ 01270 304094

2.9 Empowering Early Literacy with Lacey Green English Hub

Content	Audience	Purpose
Are you looking to strengthen early language, refine your phonics provision, and drive high reading standards across your school? Lacey Green English Hub invites you to Empowering Early Literacy, a fully funded half-day training event designed to equip school leaders and literacy coordinators with practical, evidence-informed strategies. Grounded in the Department for Education's Reading and Writing Frameworks, this session will give you actionable insights to elevate your school's reading culture—from Reception right through to Key Stage 2. Event Details: • Date: Wednesday 23 September • Time: 9:00am – 1:00pm (Arrival & refreshments from 8:30am) • Venue: Village Hotel, Ashton • Cost: Free of charge (Parking & refreshments included) Key Takeaways: • Proven approaches to sharpen early language and systematic synthetic phonics. • Research-based techniques to boost reading fluency and comprehension. • Guidance on accessing further hub support, including free school audits, tailored CPD, and funding. <i>Please note: To ensure as many schools can benefit as possible, places are initially limited to one delegate per school.</i> Empowering Early Literacy with Lacey Green English Hub 2026-27 For full details, please see the attached event flyer.	Schools	For Information & Action

Contact: Kerri Hall: khall@laceygreen.cheshire.sch.uk

2.10 Cheshire East SCITT: Two-day Taster Event

Content	Audience	Purpose
This two-day event is designed for those who are intending to apply for an Initial Teacher Training course, whether straight from university or as a career change. Activities include: • Observing variety of classes, meet current teachers, support staff and pupils. • Learning more about the wider role of a teacher. • Receiving top tips from current trainees. • Finding out more about the training process. • Gaining support with interview process. Link: https://www.cheshireeastscitt.org/_files/ugd/94a65f_99fdbcf1acd24708bd	Prospective teacher trainees	School Experience

Contact: Annabel Bush: annabel.bush@hccs.info

☎ 01477 410537

2.11 English Hubs Northern Network: 14 September Update

Content	Audience	Purpose
Please see link below to the English Hubs Northern Network update, funded by the Department for Education. Link: https://live-chesheast.cloud.contensis.com/pdf/schools/bulletins/documents-for-bulletins-2026/september/hub-update-14th-september-2026.pdf	All	For Information

Contact: Kerri Hall: khall@laceygreen.cheshire.sch.uk

☎ 01625 783335

2.12 CPD Christmas Sparkle and Song - Bringing Christmas Music to Life in the Classroom: 23 September

Content	Audience	Purpose
The second Love Music Trust CPD session of the new year will be taking place on Wednesday 23 September at Upton Heath CE Primary School, where there will be an exciting, interactive workshop - Sparkle and Song - based on bringing Christmas music to life in the classroom. The presentation will include singing and composition activities and will provide the materials you need to try these out in your own primary setting. Link: https://docs.google.com/forms/d/12JfYwSCHm38rgB6K3VFP/U9aHf7cYGXgV7avqG1ZfHDI/edit	Primary Schools and Academies	For Information

Contact: John Barber: jbarber@lovemusictrust.com

☎ 01270 766214

3. Traded Service Information

There are no items in this area.

4. General Information

4.1 Supporting Young People's Mental Health

Content	Audience	Purpose
Are you a parent, carer or family member of a young person aged 8 to 25? Join this free course to learn practical ways to support young people's mental health, wellbeing and resilience. During the course you will: • Understand common mental health and wellbeing challenges facing young people • Learn about anxiety, stress, low mood and depression • Explore ways to build self-esteem and confidence • Challenge common myths and stigma around mental health • Develop practical coping strategies for everyday challenges • Practise mindfulness, grounding and breathing techniques • Learn about the NHS 5 Ways to Wellbeing • Find out when and where to access additional support ✓ Free to attend ✓ Free refreshments and snacks provided ✓ For Cheshire East residents aged 18+ ✓ Delivered by Youth Fed Course Dates • Broken Cross Family Hub, Macclesfield (SK11 8UD) Monday 12 October 2026, 10:00am to 2:00pm https://www.eventbrite.co.uk/e/improving-youth-mental-well-being-tickets-1999370517038?aff=oddttdtcreator&keep_tld=true • Ash Grove Family Hub, Macclesfield (SK11 7TD) Thursday 15 October, 6:00pm to 9:00pm https://www.eventbrite.co.uk/e/improving-youth-mental-well-being-tickets-1999370783836?aff=oddttdtcreator&keep_tld=true	Parents / carers / residents in Macclesfield	Mental Health awareness and peer support

Spaces are limited to 12 participants per course, so early booking is recommended. Book your place using the links provided. Link: https://live-chesheast.cloud.contensis.com/pdf/schools/bulletins/documents-for-bulletins-2026/september/supporting-young-peoples-mental-health-course-flyer.pdf		
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Contact: Lori Hawthorn: lori.hawthorn@cheshireeast.gov.uk

 07765 037538

4.2 Connected Conversation Appointment: Educational Psychology Service

Content	Audience	Purpose
Do you need to share concerns, ask questions, or receive practical advice to support your child? You might benefit from a 'Connected Conversation Appointment' with a member of the Educational Psychology Service. These sessions give parents and carers an opportunity to speak with a member of the Educational Psychology Service about one of our focus areas of Cognition and Learning & SEMH (Social, Emotion and Mental Health). Examples of Topics include: • Literacy, Maths or Executive Function difficulties • Anxiety or school related issues • Play, social skills or friendship needs • Transitions and/or difficulties with change/loss • Preparing for Adulthood. Please note that Connected Conversation Appointments are not sessions for Local Authority processes (e.g. EHCPs or placement changes) or child assessments. To book a 30 minute session, contact your nearest Family Hub and they can get you booked in. Please do look out for our Spring & Summer Term dates being released soon! Autumn Term: • Tuesday 15 September 2026 - Online Session • Tuesday 13 October 2026 - Macclesfield Family Centre • Tuesday 01 December 2026 - Crewe Lifestyle Centre Family Hub Link: https://www.cheshireeast.gov.uk/livewell/care-and-support-for-children/family-hubs/family-hub-and-connects.aspx https://live-chesheast.cloud.contensis.com/pdf/schools/bulletins/documents-for-bulletins-2026/september/connected-conversation-appointments-flyer-26-27.pdf	Parents, Schools / Settings, Partners	For Information

Contact: Courtney Harrington: courteney.harrington@cheshireeast.gov.uk ☎ 01625 374936

4.3 Local Offer Parents Carer Forum Coffee Mornings

Content	Audience	Purpose
Please help us raise awareness of the upcoming Local Offer Parent Carer Forum (PCF) Coffee Mornings and share this opportunity with families who may benefit. These informal sessions provide a welcoming space for parents and carers of children and young people with SEND to meet professionals, access information and advice, and connect with other families over coffee and biscuits. Representatives from the Cheshire East SEND Team, Educational Psychology, NHS 0-19+ Service, CEAT, Speech and Language Therapy (SALT), Specialist Teachers and SPOTTS will be available to offer guidance and answer questions. Coffee mornings take place from 10:00am to 12:00pm at venues across Cheshire East, including Oakenclough Family Hub (Wilmslow), Wesley Place Methodist Church (Alsager), Nantwich Methodist Church, and Macclesfield Town Hall. Families can attend whichever location is most convenient for them. These events are an excellent opportunity for families to learn more about local services, build supportive connections, and access help early. Please promote the coffee mornings through your school communications and encourage parents and carers to attend. Booking is available via the QR code on the event poster or web page. Link: https://www.cheshireeast.gov.uk/livewell/local-offer-for-children-with-sen-and-disabilities/what-is-the-local-offer/local-offer-parent-carer-forum-coffee-mornings.aspx https://live-chesheast.cloud.contensis.com/pdf/schools/bulletins/documents-for-bulletins-2026/september/local-offer-pcf-coffee-morning-poster.-5.pdf	SENDCO's	For Information & Action

Contact: Charlotte Blake: familyhubs@cheshireeast.gov.uk

4.4 Cheshire East Student Passport: Competition

Content	Audience	Purpose
Cheshire East's Virtual School are holding a pupil competition to help design the cover for the Cheshire East Student Passport. The winning entry will receive a £30 book voucher, with runner up entries receiving £5 book vouchers. The competition closes on Friday 02 October 2026. Please see the leaflet, linked below, for further details of the competition. Entries can be sent to rebecca.dillon@cheshireeast.gov.uk Link: https://live-chesheast.cloud.contensis.com/pdf/schools/bulletins/documents-for-bulletins-2026/september/cheshire-east-student-passport.pdf	All Schools	For information & Action

Contact: Rebecca Dillon: rebecca.dillon@cheshireeast.gov.uk

☎ 07345 470562

4.5 Visyon parent and carer workshops

Content	Audience	Purpose
Please see upcoming workshops for parent and carers below: • Understanding Self-harm workshop: Wednesday 16 September 2026 • Parent/carers drop-in session: Wednesday 23 September 2026 • Emotionally Based School Non-Attendance: Wednesday 23 September 2026 • Sleep workshop: Wednesday 2 December 2026 Link: https://www.visyon.org.uk/parentworkshops	Parents & Carers	For Information

Contact: Lynne Cunliffe: lynne.cunliffe@visyon.org.uk

☎ 07703 464380