

07 September 2026

Contents

1. Strategic Information and Actions.....	2
1.1 Updated: Critical Incident Points of Contact – Business Continuity.....	2
1.2 New Process for Requesting an EHC Needs Assessment.....	3
1.3 Local Offer for SEND - SEND Information Report	4
1.4 Flu vaccination programme 2026 - 2027: briefing for schools.....	5
1.5 Pupils with an Education Health and Care Plan (EHC Plan) transitioning to Primary/Secondary School or Post 16 provision in September 2027	8
1.6 National Professional Qualifications (NPQ) Review: NPQ for early years leaders.....	9
1.7 New Children's Advocacy and Independent Visitor Service	10
2. Training and Wider Development Opportunities.....	11
2.1 Governor/Trustee Induction Training: Autumn Dates	11
2.2 Governors' Conference: 16 October 2026.....	12
2.3 Governor Training on HT Performance Management: 23 Sept.....	13
2.4 Boost maths confidence with National Numeracy's fully funded programme for primary schools: 17 September 2026.....	14
2.5 Introduction/ Refresher on Admissions: 18 September 2026	15
2.6 Upcoming Health & Safety and First Aid training courses.....	16
2.7 Critical Incident Training for School Senior Leaders.....	17
3. Traded Service Information.....	18
4. General Information	18
4.1 Togetherness in Cheshire East - 'Back to school' edition of our School Parent Wellbeing Newsletter.....	18
4.2 Ready Set Read	19
4.3 Research Study: Menstrual health and early recognition in schools.....	20
4.4 Understanding the Pressures Boys Are Navigating Today: 08 October 2026	21
4.5 Reading Open Morning: 22 October 2026	22

Bulletin Number 2 – 2026/27 07 September 2026

The weekly School Bulletin is produced by the School Governance & Liaison Service:
schoolbulletin@cheshireeast.gov.uk

1. Strategic Information and Actions

1.1 Updated: Critical Incident Points of Contact – Business Continuity

Content	Audience	Purpose
The Local Authority has updated its summary of key contacts for situations where there is the need for schools to progress an emergency situation. The attached information sheet provides the contact points for various scenarios and has been kept to a simple one-sided summary for ease of display in school. Please note, certain levels of support will be determined through buy-back traded services, but we would always look to support any school when there are challenging situations to manage. We hope this summary proves useful – if you feel there is anything missing, please let us know. Link: https://live-chesheast.cloud.contensis.com/pdf/schools/bulletins/document-s-for-bulletins-2026/september/business-continuity-cirt-sept26.pdf	Schools	For Information

Contact: School Governance: schoolgovernance@cheshireeast.gov.uk

 03001 235036

1.2 New Process for Requesting an EHC Needs Assessment

Content	Audience	Purpose
From 1 September, educational settings are asked to submit Education, Health and Care (EHC) Needs Assessment requests through the secure EHC Portal. To submit a request, visit the Request an EHCP Needs Assessment page via the Cheshire East Children and Families EHC Portal. Request an EHCP Needs Assessment Using the portal provides a number of benefits, including the ability to submit requests online, upload supporting evidence securely, track the progress of requests, and ensure information is transferred directly into Cheshire East's SEND case management system. When submitting a request, education settings should continue to ensure they include the documentation set out in the Cheshire East Toolkit for SEND, including: • A completed and reviewed SEN Support Plan • A costed provision map • A Knowledge and Agreement Form completed by the young person (aged 16+) and/or parent carers • A completed One- Minute Guide to Suggested Supporting Documents This new approach will help streamline the process, improve the security of information sharing, and provide greater visibility of request progress for education settings. For further information, help and support, please contact the SEND Team SENTeamEast@cheshireeast.gov.uk	All schools, Early Years Settings, Headteachers and SENCO's	For Information & Action

Contact: SENTeamEast@cheshireeast.gov.uk

1.3 Local Offer for SEND - SEND Information Report

Content	Audience	Purpose
Please ensure your SEND Information Report is up to date, published on your school website, and reviewed annually. The report should follow Cheshire East's Local Offer guidance and use the standard question set to provide clear, consistent information for children and young people with SEND and their families. Please check that your report reflects current provision and support arrangements and update it where necessary. Link: Local Offer information for education professionals	Headteachers and SENDCO's	For Action

Contact: Charlotte Blake: familyhubs@cheshireeast.gov.uk

1.4 Flu vaccination programme 2026 - 2027: briefing for schools

Content	Audience	Purpose
Every autumn term all primary school-aged children in England (from reception class to year 11) are offered a flu vaccination by the NHS school-aged immunisation service. Most children are offered a nasal spray vaccine. To ensure that as many as possible are protected ahead of the winter months, the majority of vaccinations should be completed by the end of November. Flu can be a very nasty illness in children and complications include acute bronchitis, painful ear infections and pneumonia. Some children may need to go to hospital for treatment, which can include intensive care. The flu vaccine is the best defence we have against it. Vaccination of children is based on the recommendation of the Joint Committee on Vaccination and Immunisation (JCVI). New Digital Consent System for School Vaccinations This year, the School Aged Immunisation Service (SAIS) will be using Mavis, a new digital consent system for school vaccination programmes. The introduction of Mavis aims to make the consent process simpler, more efficient and more convenient for families, schools and healthcare teams. Mavis is approved by NHS England and meets all NHS data protection and security standards. What this means for parents and carers: • Consent forms will be sent directly to parents and carers by the immunisation team. • Automatic reminders will only be sent to those who have not responded. • Support is available for families who are unable to complete the consent form online. • The system helps identify and offer any missed vaccinations to ensure pupils stay up to date. Benefits for schools: • Reduced administrative workload, as schools will no longer need to distribute consent forms or act as an intermediary between parents and the immunisation team.	Headteachers	For Information & Action

• More streamlined vaccination sessions and communication processes. What SAIS will we need from schools? The immunisation team will ensure that your school's Unique Reference Number (URN) is recorded on Mavis. We ask that you ensure your school's GIAS (Get Information About Schools) details are accurate and up to date. To enable direct communication with parents, schools will be asked to provide an up to date class list for pupils within the vaccination target range. This should include the child's name, date of birth, address, and parent or carer contact details. Availability of translations of the information leaflet There are leaflets and posters which provide more information for parents on the vaccine, including how it works and information on those children who are unable to have it. These are available in multiple languages and can be ordered for free. If there are any parents at your school for whom English is not their first language, please let the immunisation team know and they should be able to provide translated versions of materials. Flu Nasal Spray Vaccine Information for Parents • Almost all children will be able to have the vaccine as a nasal spray (up the nose), which is a quick and painless process. The nasal spray vaccine is the preferred flu vaccine for children and has an excellent safety record. • There are some children who cannot have the nasal spray because of pre-existing medical conditions or treatments. Parents who do not accept vaccines that contain porcine gelatine can request a flu vaccine injection that does not contain gelatine. • There is no risk of catching flu from being near a child who has received the nasal spray flu vaccine. Although the vaccine contains a weakened virus, it does not spread easily, and the small amount shed after vaccination is not enough to cause infection in others.		
---	--	--

Children do not need to be kept away from school while the vaccine is being offered or after they have received it. The only exception is for the very small number of children who are severely immunocompromised, such as those who have recently had a bone marrow transplant. These children are usually advised by their medical team about attending school due to their increased vulnerability to infections. Receiving the flu vaccine helps protect children and reduces the spread of flu within schools and the wider community. We are grateful for the support of schools in hosting vaccination sessions. Delivering the programme through schools makes it more accessible to pupils which results in higher uptake and ensures the programme is more equitable. Link: Flu vaccination for children: leaflets and posters - GOV.UK https://live-chesheast.cloud.contensis.com/docs/schools/bulletins/documents-for-bulletin/sept-2026/flu-vaccination-programme-2026-2027-briefing-for-schools.docx		
--	--	--

Contact: Osama Hussein: osama.hussein@cheshireeast.gov.uk

☎ 07514 516438

1.5 Pupils with an Education Health and Care Plan (EHC Plan) transitioning to Primary/Secondary School or Post 16 provision in September 2027

Content	Audience	Purpose
Letters have been sent to parents and carers of children with an EHC Plan who are due to move to a new phase of education in September 2027. The letter explains ways to inform the SEND Team of their preferences for the next phase of education. Should parents/carers wish to advise the local authority of their preferences prior to the autumn term annual review, then there is a link in the letter to submit their choices. Please start planning for the autumn term EHCP transition annual reviews for Nursery 2, Year 6 and Year 11 in order to support the SEND Team with timely consultations in line with the statutory deadline. Link: https://www.cheshireeast.gov.uk/livewell/local-offer-for-children-with-sen-and-disabilities/education/supporting-send-in-education/children-with-ehcps-moving-to-a-new-phase-of-education.aspx	SENCOs	For Information & Action

Contact: Rachael Pickles: rachael.pickles2@cheshireeast.gov.uk

☎ 07816 144386

1.6 National Professional Qualifications (NPQ) Review: NPQ for early years leaders

Content	Audience	Purpose
The Department for Education (DfE) is seeking views from early years professionals as part of the wider National Professional Qualifications (NPQ) Review. They are keen to hear perspectives on the National Professional Qualification for Early Years Leadership (NPQEYL), as well as the broader professional development needs of early years leaders. The DfE welcome responses from leaders across a range of settings and contexts, including those who have not participated in the NPQEYL. The survey will explore: • Experiences of and reflections on the NPQEYL (where applicable) • The knowledge, skills and behaviours needed for effective early years leadership • Current leadership priorities and professional development needs across the sector • How the NPQEYL could evolve to better meet those needs You can take part in a follow-up roundtable discussion on Thursday 1 October, from 3:30pm to 4:30pm. Your feedback will help the DfE understand what is working well, identify key priorities for early years leadership, and consider how the NPQEYL can continue to support early years leaders. To complete the survey, please click on this link. The survey closes on Friday 25 September.	Early years leaders (Primary schools)	For Information

Contact: Linda Fairbrother: earlyyearsandchildcareteam@cheshireeast.gov.uk ☎ 07775 036424

1.7 New Children's Advocacy and Independent Visitor Service

Content	Audience	Purpose
Cheshire East Council has recently awarded its Children's Advocacy and Independent Visitor Service contract to Coram Voice. The new service went live on the 1 August and we are now seeking support to promote the service to Children and Young people. Please find attached a selection of promotional posters that schools can display in appropriate areas to raise awareness among eligible children and young people. Also included are a range of advocacy promotional materials aimed at different age groups, together with a Child Protection-specific resource. Schools can choose to display the materials that are most appropriate for their setting. In addition, Advocacy and Independent Visitor (IV) leaflets are available to support discussions with children and young people and provide further information about the services available. Links: Advocacy and Independent Visitor Service IV Service Info for Young People IV Poster 2026 CV Advocacy Leaflet CV Advocacy A5 Poster AdvoCat Leaflet Child Protection Conferences and Advocacy – A guide for children and young people	Headteachers, DSLs, SENCOs, Designated Teachers for Children in Care, Pastoral Leads and School Staff	For Information & Promotion

Contact: help@coramvoice.org.uk

2. Training and Wider Development Opportunities

2.1 Governor/Trustee Induction Training: Autumn Dates

Content	Audience	Purpose
The Department for Education (DfE) requires boards to provide an induction and development programme for all new governors/trustees. Therefore, to help you get up to speed with the role and responsibilities, we strongly recommend new or recently appointed governors and trustees complete our three induction modules, available next term on the following dates: • <i>Induction Module 1 - Effective Governance on Monday 21 September 2026, 6:00pm via Zoom</i> • <i>Induction Module 2 - Strategic Leadership on Monday 28 September 2026, 6:00pm via Zoom</i> The above courses are free to schools and academies that have purchased the Governor CPD Training package via ChESS Hub. For non-purchasing schools and academies, the charge is £75 per course, per delegate. For further details and/or to book your place, please go to the 'Training' tab in GovernorHub or email schoolgovernance@cheshireeast.gov.uk	Headteachers; Chairs of Governors	For Information

Contact: School Governance: schoolgovernance@cheshireeast.gov.uk

☎ 03001 235036

2.2 Governors' Conference: 16 October 2026

Content	Audience	Purpose
This year, our annual Governors' Conference will take place on Friday 16 October 2026 from 9:00am – 1:00pm at Cranage Hall. The half-day event provides governors/trustees with an opportunity to network, whilst receiving updates on some of the latest national developments and key local authority initiatives. Our keynote speaker will be Dr. Peter Buzzi, Director of Digital Safeguarding UK. A full programme will be published shortly. Bookings are now open and can be made via Governor Hub or by emailing the School Governance & Liaison at schoolgovernance@cheshireeast.gov.uk Conference costs: 1 x FREE delegate place per CE school. <i>An additional free delegate place* is available to schools that have purchased the CE Governor CPD Training package for 2026-27. Additional delegate places for non-buy-back schools will be charged at £40 per delegate*.</i> * subject to availability	Governors/ Trustees and School Leaders	For Information & Action

Contact: School Governance: schoolgovernance@cheshireeast.gov.uk

☎ 03001 235036

2.3 Governor Training on HT Performance Management: 23 Sept

Content	Audience	Purpose
Places are available on our 'Headteacher's Performance Management' training on Wednesday 23 September 2026 at 6:00pm, via MS Teams. The performance management and development of the Headteacher, including effective appraisal, is an integral part of the governing board's role in driving school improvement. This session is primarily aimed at those governors/trustees who are responsible for their Headteacher's performance management. However, the course is also open to any governor who wishes to gain a fuller understanding of the staff appraisal process. This course is free to schools and academies who have purchased the Governor CPD Training package via ChESS Hub. For non-purchasing schools and academies, the charge is £75 per delegate. To book your place, please go to the 'Training' tab in GovernorHub or email schoolgovernance@cheshireeast.gov.uk	Chairs of Governors/ Trustees	CPD for Governors

Contact: School Governance: schoolgovernance@cheshireeast.gov.uk

☎ 0300 123 5036

2.4 Boost maths confidence with National Numeracy's fully funded programme for primary schools: 17 September 2026

Content	Audience	Purpose
National Numeracy – the charity behind National Numeracy Day and Number Confidence Week – is offering over 150 fully-funded places on our 2-year Schools & Families Programme for primary schools. Sign up for our free webinar on Thursday 17 September at 12:30pm – 1:00pm to find out how the programme can support <u>your</u> school's improvement priorities. Participating schools report: "91% of parents and carers feel better able to support their child with maths" This high-impact, low-workload programme helps schools build a positive maths culture by improving number confidence in pupils, parents/carers, and staff through <u>FREE</u> training, ready to use resources, and fun, engaging activities for families. Apply here. For any questions, help and advice, please contact: schoolsandfamilies@nationalnumeracy.org.uk	Primary Schools	For Information & Action

Contact: schoolsandfamilies@nationalnumeracy.org.uk

2.5 Introduction/ Refresher on Admissions: 18 September 2026

Content	Audience	Purpose
An introduction to Admissions mainly aimed at new Headteachers but others welcome. It will cover key guidance, responsibilities of schools, key messages for parents and schools and support available to ensure children have a school place. We will have an overview of the Establishment Portal and there will be an opportunity to ask questions. Please note this session is in addition to future EYES Establishment Portal sessions for school staff planned for later in the year. • Date: 18 September 2026 • Time: 10:30am-11:30am Register Here If you need help registering for the event, please contact School Admissions (admissions@cheshireeast.gov.uk)	New Headteachers, Senior Leaders and Admissions Officers	For Information & Action

Contact: admissions@cheshireeast.gov.uk

2.6 Upcoming Health & Safety and First Aid training courses

Content		Audience	Purpose
Course details	Venue & date 2026	Headteachers, Site Maintenance Officers, Caretakers and First Aiders	To gain an accredited qualification in Health and Safety / First Aid
First Aid at Work Re-qualification (2 day) course £125 per delegate THIS COURSE IS FOR TREATING ADULTS (age 16+)	Macclesfield Town Hall Thursday 10 & Friday 11 September Municipal Buildings Crewe Tuesday 29 & Wednesday 30 September		
IOSH Managing Safely (3 day) course 09:00 to 17:00 each day 1 place left £225 per delegate	Municipal Buildings, Crewe Mon 21, Tues 22 & Mon 28 September		
Paediatric First Aid (blended-learning) (6 hours e-learning and 6 hours face-to-face training) £104 per delegate THIS COURSE IS FOR TREATING INFANTS & CHILDREN (ages 0 to 16)	Macclesfield Town Hall Wednesday 7 October Municipal Buildings, Crewe Tuesday 13 October		
Emergency First Aid at Work £63 per delegate THIS COURSE IS FOR TREATING ADULTS (age 16+)	Macclesfield Town Hall Thursday 5 November		
IOSH Managing Safely (3 day) course 09:00 to 17:00 each day £225 per delegate	Municipal Buildings, Crewe Thurs 12, Fri 13 & Fri 20 November		
First Aid at Work (blended learning) (6 hours e-learning and 12 hours face-to-face training) £137 per delegate THIS COURSE IS FOR TREATING ADULTS (age 16+)	Macclesfield Town Hall Monday 30 November and Tuesday 1 December		
Course times – 09:30 to 16:30 unless otherwise stated			

Contact: Diane Owen, Corporate Health & Safety Team: dianek.owen@cheshireeast.gov.uk

2.7 Critical Incident Training for School Senior Leaders

Content	Audience	Purpose
Please see the links to upcoming training for School Senior Leaders on Critical Incident Training. This free training is essential for all schools. The two-hour training will run twice this year: Online - 17 November 2026, 10:00am -12:30pm In person (location TBC) – 04 March 2027, 1:00pm-2:30pm The training will cover what to do in response to a Critical Incident, and how to access support from your Educational Psychology team. By signing up to the training, you will also gain access to free webinar support. Links: https://chesshub.co.uk/Event/309203 https://chesshub.co.uk/Event/309206	Headteachers and Senior Leaders	For Information & Action

Contact: Dr Matthew Coxon: matthew.coxon@cheshireeast.gov.uk

 07866 075676

3. Traded Service Information

There are no items in this area.

4. General Information

4.1 Togetherness in Cheshire East - 'Back to school' edition of our School Parent Wellbeing Newsletter

Content	Audience	Purpose
Cheshire East Council fund sponsorship of togetherness.co.uk to make invaluable NHS learning and content free for local parents. Please forward the attached pdf wellbeing news update from the Togetherness team to your whole community, including ALL parents/carers. Togetherness is an online learning environment developed by psychologists and health practitioners providing accessible learning about emotional health and wellbeing, proven to positively impact mental health, behaviour and relationships. Togetherness create these updates for us twice per term - if there is anything additional, you'd like to see or if you're interested in teacher training or resources, please email togetherness@uhb.nhs.uk Link: https://live-chesheast.cloud.contensis.com/pdf/schools/bulletins/documents-for-bulletins-2026/september/pdf-september-2026-parent-wellbeing-newsletter.pdf	Parents and Carers	For Information

Contact: Charlotte Blake: familyhubs@cheshireeast.gov.uk

4.2 Ready Set Read

Content	Audience	Purpose
Ready, Set, Read! has been designed around research into what helps children develop a love of reading, with pupil voice and choice, reading for pleasure and social reading experiences built in. Schools can dip in and out and use as much or as little of the programme as works for them. The programme brings amazing authors and illustrators directly into classrooms, alongside free resources and live sessions, giving children the chance to discover brilliant books and hear from the people who create them. There is also a Virtual Book Fair, starting 1 September, where schools can earn FREE books for their school while children and families purchase the Ready, Set, Read! titles. It's completely free and designed to be easy for schools to use. Find out more and access the resources here: Ready, Set, Read - Reading Rocks	All	For Information

Contact: Kerri Hall: khall@laceygreen.cheshire.sch.uk

 01625 783335

4.3 Research Study: Menstrual health and early recognition in schools

Content	Audience	Purpose
Sheffield Hallam University is seeking KS2 and secondary teachers and teaching assistants for an ethically approved study on menstrual health. The research will validate a new Menstrual Disorder Recognition Scale and explore what training, resources and support school staff need. The wider aim is to improve menstrual health literacy, reduce inequalities in menstrual health education and support earlier recognition of menstrual and reproductive health problems in young people. Take part: https://shusls.eu.qualtrics.com/jfe/form/SV_ePVwMHZpcuxnW6y	KS2 & Secondary	For Information & Action

Contact: Dr Emily Young: Emily.Young@shu.ac.uk

4.4 Understanding the Pressures Boys Are Navigating Today: 08 October 2026

Content	Audience	Purpose
Free Online Zoom Workshop for Parents and Carers Living in the North of Cheshire East - Thursday 8 October 1:00pm – 2:00pm. For parents and carers of boys and young people of all genders. This session helps parents and carers better understand the pressures boys and young men are navigating today and offers practical ways to support them at home. Link: www.justdropin.co.uk https://www.cheshireeast.gov.uk/images/schools/bulletins/documents-for-bulletins-2026/positive-masculinity-course-poster.png	Parents	For Information

Contact: Jenny Spencer: jenny.spencer@justdropin.co.uk

 01625 665079

4.5 Reading Open Morning: 22 October 2026

Content	Audience	Purpose
Join us at Underwood West Academy on Thursday 22 October from 9am-12:30pm to explore the Teaching of Reading using the Take One Book approach and The Reading Journey. There will be an opportunity to view lessons and talk with colleagues and students. We'll be sharing the latest resources, and you will be able to browse high-quality texts for teaching. The event is suitable for schools already using Take One Book that are keen to develop the pedagogy. It will also be useful for schools interested to learn more and learn about different approaches to teaching reading beyond the beginning stages. To book your place contact the school at bursar@underwoodwest.cheshire.sch.uk Link: https://aetashgrove-my.sharepoint.com/:b:/g/personal/abroadhurst_aet_cheshire_sch_uk/IQCTCS82icBXTLJkssfrBFu6AWV_VJsP5BCcOPdUCPbX_0s?e=wqjWlw	Teachers	For Information

Contact: Ali Broadhurst: abroadhurst@aet.cheshire.sch.uk

☎ 01625 466914