

Interim Private Sector Assistance Policy 2009

Claim for
**ENERGY EFFICIENCY / RENEWABLE ENERGY
 CASHBACK ASSISTANCE**

Please complete this form using CAPITAL LETTERS and clearly tick any boxes as appropriate throughout this form.
 Please continue on a separate sheet if there is not enough room to provide all the information required.

Part 1 About you

Title (Mr, Mrs, Ms, etc.):	
First name(s):	
Last name:	
Your Address:	
Address of the property that has been improved (if different from above):	
Telephone number / Email address:	

Are you:

An owner-occupier?

A landlord?

A private tenant?

Part 2 About the work

What type(s) of work have you carried out?

Energy Efficiency

- Loft insulation (how much?)

- Cavity wall insulation
- Solid walls – internal insulation
- Solid walls – external insulation
- Replacement condensing boiler
- Under floor insulation
- Draught proofing

Renewable Energy

- Solar energy
- Wind power
- Ground source heat pump
- Micro combined heat and power sources
- Other (please state)

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- Other (please state)

What date was the work completed? -----

How much are you applying for? (maximum £100 per measure for energy efficiency measures; £300 for renewable energy measures)

£

What documents are you enclosing?

- Original invoice or receipt for the works that have been completed
- Original receipt(s) for materials for work that I have carried out myself

Part 3 Declaration

WARNING: If you knowingly make a false statement you may be liable to prosecution, and repayment may be demanded in full.

I declare that to the best of my knowledge, information and belief, all of the information and statements in this application and accompanying documents are correct.

I confirm that the works that have been carried out in relation to this application are not subject to any other applications for assistance with the Council or any other grant-making authority.

I confirm that the works have been completed fully and that I have paid the contractor in full.

Signature: _____ **Date:** _____

DATA PROTECTION ACT 1998

The data that you provide will be processed by Cheshire East Borough Council, in accordance with the Data Protection Act 1998. The data will be fairly and lawfully processed; processed for limited purposes; adequate, relevant and not excessive; accurate; not kept longer than necessary; processed in accordance with your rights; and kept secure. The data will be used only for the purposes of this application, to ensure that our records are kept up-to-date and to provide information about you to third parties where required by law. You have the right to inspect any personal information that is held about you and to correct false or inaccurate information.